

**INTERNSHIP APPLICATION FORM
PERSONAL REFERENCE**

FORM C

Thank you for serving as a reference. The applicant listed below is applying for an internship with The Artizo Institute. The Artizo Institute exists to train and develop individuals for ministry. If accepted, the individual will be placed in leadership roles where they will be directly involved in the spiritual care and growth of people. Your help to determine if this candidate is a good match for this program is important to us. We appreciate your taking the time to answer the following questions honestly and accurately.

Please mail completed form to: St. John's Vancouver, The Artizo Institute, 2325 Burrard Street, Vancouver, BC V6J 3J2

APPLICANT

REFERENCE

First Name

Last Name

Phone

Email Address

Company/Position

Please check the appropriate box regarding the applicant's abilities:

	Excellent	Very Good	Good	Average	Poor	Don't Know
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work with Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teachability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Humility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

QUESTIONS

How long have you known the applicant? How well do you know the applicant and in what capacity?

What are your experiences with the applicant's ability to work together with people?

What are your experiences with the applicant's ability to lead?

The Artizo Institute's primary focus is training and equipping in the ministry of the Word. Do you believe the applicant is suited for such training? Why or why not?

Please comment on your perception of the applicant's strengths and weaknesses.

If there is additional information which you think will assist us in the evaluation process, please feel free to provide such information on a separate sheet of paper.

Regarding the applicant, I would:

- Recommend with enthusiasm Recommend with confidence
 Recommend with reservation Not recommend

ACKNOWLEDGEMENT AND AUTHORIZATION

I confirm that, to the best of my knowledge, the above information is correct and true.

May we contact you for further clarification or information? Yes No

Should the applicant, under the *Freedom of Information Act and Protection of Privacy Act*, request a copy of this reference, do you consent to its release? Yes No

Reference's Signature

Date

The Artizo Institute accepts candidates based on their application forms, references supplied and an in-depth interview process by the Artizo Board. There exists a standard of equality in that the Artizo admission process provides equal opportunity to all applicants.